

**Circle of Sisters
Women's Convention of Narcotics Anonymous**

Bid Form

_____ *(name of registered Area or Regional Service Committee of NA)*

hereby bids to host a Circle of Sisters (COS) convention in February or March of _____
(year).

We confirm that the Area or Region has reviewed the current Circle of Sisters Guidelines and has approved this bid at its service meeting held _____ *(date of meeting)*.

Attached to this form are:

- A draft contract from the proposed hotel
- Information regarding transportation to the proposed hotel from the nearest major airport, and any alternative transportation such as train or bus
- A list of the names, clean dates, and service resumes of the NA members who commit to serving on the convention committee
- A statement of why the Area or Region would like to host a Circle of Sisters Convention

We agree that the Area or Region will take financial responsibility for the convention; this includes the Area or Region signing the hotel contract. (The COS Advisory Committee will be available to assist in reviewing the hotel contract if required)

We agree that if our bid is not chosen, we would be prepared to step in and host the convention if the chosen bid becomes unable to host.

Signed on behalf of the Area or Region:

(Signature of Area/Region Chairperson)

(Signature of Area/Region Treasurer)

Name: _____

Name: _____

Tel: _____

Tel: _____

Email: _____

Email: _____

Date Bid Form completed: _____